

**CHERRYWOOD PARK HOMEOWNERS ASSOCIATION
MINUTES OF THE MEETING OF THE EXECUTIVE BOARD
September 13, 2011**

Dale Olson, President, called the meeting to order at 7:50 AM. Other directors present: Joe Letkomiller and Theresa Lalan-Fabry. Directors absent: None. Rita Prokopiak, Prokopiak Management Company, was also present.

PROOF OF MEETING NOTICE

Meeting notice was provided via mail and email.

READING OF PREVIOUS MEETING MINUTES

A motion was made by Theresa Lalan-Fabry and seconded by Joe Letkomiller to approve the May 2011 meeting minutes. The motion carried unanimously.

REPORTS OF OFFICERS

Rita Prokopiak presented the financial report. In general, all line items are on or under budget for the year. There were 20 delinquent accounts as of today. Six accounts are either in foreclosure and/or bankruptcy. The Association's attorney is attempting collection on one account.

REPORTS OF COMMITTEES

DESIGN REVIEW COMMITTEE

Since the previous board meeting, the DRC has approved the following requests: 1 deck, 1 front porch extension, 1 solar panel, and 2 house repaints. The Board discussed the violation report prepared by the management company. The Board approved one deck and two house repaint requests.

The Board appointed Lynda Edwards to fill the vacant position on the Design Review Committee.

The violation list presented by the management company was reviewed by the Board. Ms. Fabry noted that two residents have been storing boats in their driveways for several weeks and need to receive a violation letter.

MAINTENANCE

The Board reviewed the proposals submitted by five landscape maintenance companies for the 2012-2014 seasons. Because Sembrar's pricing was the highest bid submitted and because of their slow start-up on maintenance this spring, a motion was made by Joe Letkomiller and seconded by Dale Olson to award the landscape maintenance contract to Metco Landscape. The motion carried unanimously.

UNFINISHED BUSINESS

There was no unfinished business.

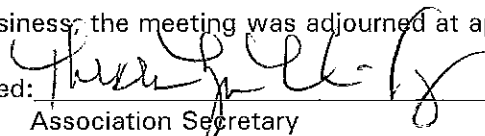
NEW BUSINESS

The Board adopted the 2012 Budget as prepared by the management company. Dues for 2012 will remain at \$100 semi-annually.

The management company was directed to schedule the annual meeting of the members for either September 29, October 3, or October 4, depending on room availability at the Fire Station #5 meeting room.

Due to no further business, the meeting was adjourned at approximately 8:45 A.M.

Respectfully submitted:



Association Secretary